

Eric Larson opened the 6 April 2024 ENCOM Association meeting @ 0904 hrs. (9:04 am) with the Roll Call of Officers. Eric reported all Officers are either present or accounted for.

Roll Call of Officers

President	(COL-Ret)	Eric Larson	Present
President (Elect)	(COL)	Dave Skavnak	Present
Vice President of Membership	(CSM-Ret)	Knute Weick	Present
Treasurer	(LTC-Ret)	Edgar Montalvo	Present
Secretary	(SGT-Ret)	Chip Wood	Present

Association Board Members - 2023-2025

The Association Board is appointed by the incoming President, and each serve a two-year term effective in conjunction with the incoming President. The term begins at the annual dinner, November of every odd year.

Position	Rank	Name	Contact
President	COL (R)	Eric Larson	email a board member
President (Elect)	COL	Dave Skavnak	email a board member
Vice President (Membership)	CSM (R)	Knute Weick	email a board member
Treasurer	LTC (R)	Edgar Montalvo	email a board member
Secretary (Meetings, Minutes & Memos)	SGT (R)	Raymond "Chip" Wood Jr	email a board member

Past President

Past President remains a vital part of the continuity between successive boards and is eligible to vote.

Position	Rank	Name	Contact
Past President (P21-23)	COL (R)	Robert Chevas	email a board member

Directors At Large

Appointed by the President and serve a two-year term concurrent to the Association Board.

Position	Rank	Name	Contact
Director at Large (Senior)		OPEN	email a board member
Director at Large (Programs & Events)		OPEN	email a board member
Director at Large (Eastern Chapter)	COL (R)	Lee Pryor	email a board member
Director at Large	LTC (R)	Robert Mittelsteadt	email a board member

Director at Large	COL (R)	Gerald Meyer	email a board member
Director at Large (Newsletter)	SGM (R)	Michelle Marsden	email a board member
Director at Large (Historian & Death Notices)	CH (COL)	Robert Carter	email a board member
Director at Large (VP Membership Assistant)	CSM (R)	Ed Evans	email a board member
Director at Large (Co-Treasurer/501c focused)	COL (R)	OPEN	email a board member
Web Master (non-voting position)	Mr.	Shaun Murphy	email a board member

Directors at Large attending today's (6 April 2024) Monthly Meeting.

We'll get a roll call going here. Eric Carlson called for Officers to be recognized.

Eric Carlson – (President) - PRESENT
 Dave Skavnak – (President Elect) – PRESENT
 Edgar Montalvo – (Treasurer) – PRESENT
 Chip Wood – (Secretary) – PRESENT
 Knute Weick – (Vice President – Membership) – PRESENT
 Lee Pryor – (Director at Large - Eastern Chapter) – PRESENT
 Robert Chevas – (Past President) – PRESENT
 Robert Mittelstaedt – (Director at Large) – PRESENT
 Keith Eichorst – (Member) – PRESENT
 John Erickson – (Member) – PRESENT
 Max Baratz –(Member) - PRESENT

~~Gerry Meyer – (Director at Large) – ABSENT (Accounted For)~~
~~Chaplain Robert Carter – (Director at Large (Historian & Death Notices) – ABSENT (Accounted For)~~
~~Ed Evans – (Director at Large (VP Membership Assistant) – ABSENT (Accounted For)~~
~~Shaun Murphy – (Web Master) – ABSENT (Accounted For)~~
~~DeWayne Nelson – (Member) – ABSENT (Accounted For)~~

~~Michelle Marsden – (Director at Large (Newsletter) – ABSENT (Submitted RESIGNATION)~~

5 Members absent (but accounted for). 11 Members Present for today's Meeting.

But I had a reconciliation, you did. They just, they sent one in the last week or so asking for that last refund or whatever I saw. I did see that. So, let's kick things off today then we'll do a roll call here but let's we'll call the meeting to order and call for attendance to the board I am Eric Larson the board president we have president elect Dave Skavnak is not on yet vice president of membership new quick he waved his attendance. Treasurer, Edgar Montalvo - Present. Secretary Chip Wood - Present. Past President Robert Chevas - Present. Director -Large Eastern Chapter, Lee Pryor - Present. Director at Large – Newsletter - Michelle has sent me a resignation for the newsletter. Asked her to stay on as a director at large. She said she's just got personal things and it's too much going on and she can't get the newsletter out. It's frustrating for her. So, I could sense that. So, I did send her a quick note back just saying we value your perspective. And if you can please attend the meetings, you can still be a director. We'd appreciate it. So, when we get to new business, I'll ask her to see if anyone here is interested in helping support a newsletter. Director at Large Gerald Meyer - Absent. Director at Large - Robert Mittelstaedt - Present. Co-Historian/Death Notices Chaplain Robert Carter - Absent. Directed at Large - Membership Ed Evans - Absent. Webmaster Sean Murphy - Absent. Welcome general. General Baratz - Welcome to the meeting.

Review and approval of the meeting minutes. Chip did send out the meeting minutes. Hopefully everyone got them and reviewed them. Are there any input to those meeting minutes? The recording does a great job. It's like a novel. Try to I motion to accept the meeting minutes. Hear a motion to accept the meeting

minutes. Do I hear a second? – Second - Second from Lee Pryor, all in favor? - Aye. Any opposed? Thank you.

Financial statement.

Edgar, now you can get rolling on that. - Okay, I'm just going to open the, the, I'll see if I can. could share screen share screen Then I'll see online banking It's here. You should be able to see the online Banking for Bank of America for sick thing. Can we see that? Oh, yeah, we do. Yeah. Yeah, okay So then I'm just going to go straight to the checking account number So now it's going to that and so the balance as of right now is \$6186.55 and the most recent transactions those are \$200 donation from Lee somebody paid \$100.00, I don't know what's this one for. Got to look this out. \$3.18 the credit card processing fee. For credit cards that were processed in March. They're always a month in arrears. And then the last two payments are for this, uh, 416th TEC. Command Sergeant Major Summit, now, it's giving me a choice. Now, let's see if I see the one treasures report. Share. It's kind of delayed. How about now? It's coming. So let me enlarge it a little so that the numbers are easy to read. So, this was I just I just updated it. This had this had a \$55 per person charge. They figured 30 people at \$55 it was losing like 77 bucks. By raising it to 60, they're going to make a few dollars. These two charges \$1,431.00 and \$246.00 now let's see if I can go back to other screen yeah those were the charges you had on the criteria on the correct those are the ones that were on the 544 on the on the on the back seat yeah, so this is money going out already. They were the exact amounts that went out.

Then they'll start collecting this money. And so, as the Sergeant Major's register, and the shop sharing. The point I'm getting at is I have not, I just figured out what was happening with my \$85 one. So, I'm going to plow through that. We had the summary of the 88th RSC shindig and we made a couple hundred dollars on that. I have like 277 people showing they have made over \$8,880.00. But they're one more reimbursement I have to make like and I remember the amount but it wasn't that big so they probably made well over five hundred dollars on that event and I, for sake of discussion, I thought I'm going to throw that in the operating budget. And so, we'll have operating and scholarship fund. But whatever that balance was, I think the balance was \$6,185.60. One of the things I was going to say is in, and we talked about this briefly, but I'd like to have kind of a consensus. You know, I while you know, I, we want to support all these activities, but I think based on Edgar's effort and the efforts of the group and setting things up and on the website and the website maintenance and the cost to that for us to be able to swap things around to keep people on there. I think that we should let people know that our expectation of events like this is about a 2% return to the association, that it isn't just a break-even goal, that we expect a little bit like a 2% on top of things to be able to cover our website and the other activity. So, thank you very much. So, do I hear a motion that we have that as a guideline? Hey, I move that we charge the small business 3% fee to these activities that we support loose for what you had verbally so far. Have a question, do you have to do a tax return for the association? When is that due? Put an extension. That's it was due like March 15. It's due a month before the whole world. It's a 990 and it's done on a three by five index card. So, it'll look like I could show you here. See if I could go back to the share screen. And where is that recorded? Mean, does that kept in some. It's just the data.

This was before we set up. All the income for 2020. These are the expenses for 2020. And so that was the net income and the breakdown between operating and donating. We like guidelines. Okay, all in favor? Any opposed? Okay. Ended up with \$6,063.16. That was the break. So, then 2023, we started out with \$6,300.00. Here's 2000. You can see it. Here's just 2020. And so, what it does is it lists the beginning balance and then that's broken out to the right here between at that time operating and donations. This was before we set up. And so, this was the money, all the income for 2020. And then these are the expenses for 2020. The net income and the breakdown between operating and donating. This is 2021, go down to the bottom. The breakdown was 34 was using and 12 was donations. This is the money that came in. So, we collected \$10,000.00 in income or revenue at \$9,000.00 in expenses. That income of just under \$1,600.00, this is in 2022. Ended up with \$6,063.16. Then 2023, we started out with \$6,300.00, \$1,600.00 that was the breakdown. And then this is the revenue. And this was, here, started here's the expenses, let's see if I can do this, here you go. The expenses were here, and I had a lot of money. see, revenue of \$6,200.00 expenses of \$19.79, ending balance as of October 31st. Had a balance of \$8,295.00. Well, when I go to October, that's what there's \$8,595.00 was. Here's October, went before it. It's going to say \$8,010.00. short accounting period report they're both and then as long as you send them that 990 there's no we don't pay it. It's just basically telling them that because we're a charity we're getting most of our money from donations and stuff like that and they're satisfied with that number. I guess what I would ask Edgar then and thank you for finding me that one for Michelle and

getting that taken care of and I reconcile exactly because I know that's a bummer when that happens. Because I think we voted to do that. I do remember us saying we're going to go to the calendar year. So, could you do the calendar year as of October and then do a short one to January this year? Because you've got all that data now and let's just clean it up right now and then carry it forward. That's what we voted on. So, let's just do that. The updated flyer. Got the flyer. d. So you guys got it, can print it. The other thing, all right, go ahead, Keith. I'm just going to let you know, I distributed through my VFW network as well. Somebody knows somebody's. who's also currently serving. Again, just raising awareness of this in the local area. Now, just a moment to talk about, if we don't get any applications for the fall semester, I guess we'll have to put it on the back burner until sometime like October and then try another one for the next semester. Had a discussion, I belong to the Military Officers Association MOAA, and I don't know why I didn't remember it sooner, but they have a scholarship fund for the local chapter here in the Raleigh area. Had a nice conversation with them, and they said, "Okay, I'm going to go to Raleigh now, I with one of their people, one of the members that leads the scholarship fund for them. What they do, just to think about, is that of course they're not looking to serve a unit, but they work with junior ROTC, they offer the scholarships to the junior ROTC students. And some of their guidelines say that the student must join ROTC in college and does want to seek a commission. So, it's not just any junior ROTC cadet that can apply. It must be one so that they can, they give it to somebody who is going to become an officer someday. So, I thought we were going to focus on the engineering branch. Otherwise, you're going to do, it's quite a way to do all other races. So, like what I was going to say, if we don't get any applications, through the soldiers, we may have to consider looking at junior ROTC, but you took the words right out of my mouth. It should be for students who are going to become engineers and are interested in the engineering branch once they're commissioned. So, the suggestion is to add myself and Chip and then keep Robert Chivas and Edgar on there. So, we still have four. And as long as you're available, Chip, on the 11th and then Robert. same thing. Where are we meeting, and whose house are we meeting at? - It's going to be the meeting at the branch to be able to do that. And Edward was going to pick one, I was totally flexible. I think you had put that in one, but I don't see it right now. But we can do a separate email send out for that, but I just want to confirm it, let everyone know. And I guess, guess, you know, I don't know that it would need to be a vote of who's on the bank account, but I guess I don't mind having a nomination here to be able to, or to somebody to put forward that that would be a wise choice for what we do on the bank account to protect it for folks being there and then vote on it.

So, if there is no further business, can I get a motion to adjourn the meeting? Knute Weick made a motion to adjourn the meeting; do I hear a second? Dave Shavnak seconded it. All those in favor say "Aye" everyone responded with "Aye". See you all next Month.

Meeting Dates for CY 2024

Dec 9	Jan 13	Feb 10	Mar 9	Apr 6	May 11
Jun 8	Jul 20	Aug 10	Sep 14	Oct 12	

6 April 2024 Association Meeting was adjourned at 1053Hrs. (10:53 am)

Next Association meeting will be on 11 May @ 0900

Next Get Together = Nov 2 - Annual Dinner coinciding with 416th BA (Location: Argonne in Daren, IL)

Posting of the 416th Unit Plaque at the US Army Museum possibly Veteran's Day Weekend – **(Date / Time – TBD)**

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For complete details please visit the 416th ENCOM Association website at

<https://416thencomassn.wildapricot.org/Scholarship>



416th ENCOM ASSOCIATION SCHOLARSHIP APPLICATION



Applicant's Full Name: _____ Date of Application: _____

Street Address: _____ City: _____ State: ____ Zip: _____

Email: _____ Home Phone #: _____ Mobile Phone #: _____

Rank: _____ Military Unit: _____ Phone #: _____

Unit Address: _____ City: _____ State: ____ Zip: _____

College: _____ Course of Study: _____

Street Address: _____ City: _____ State: ____ Zip: _____

Currently Enrolled: Yes No If no, Expected Date of Enrollment: _____

Study Type: In-Person Online Expected Date of Graduation: _____

Application Documents: Please attach the following to this completed application. Note: Some are optional.

- 1) College or University Acceptance Letter or Letter of Current Enrollment.
- 2) Personal Essay (500 words or less): *"Explain how your course of study will further your military and civilian career."*
- 3) [Optional] Letters of Recommendation (Up to two).
- 4) [Optional] Military Background: Years of Service, Current Career Field, Awards and Decorations.
- 5) [Optional] Copy of latest High School or College Transcript to include ACT/SAT score.

Completed applications should be emailed to encomscholarship@gmail.com

Questions? Email encomscholarship@gmail.com, or call or text (708) 942-4862.



416th ENCOM ASSOCIATION Scholarship Program 2024



The 416th ENCOM Association is happy to announce that it is now accepting scholarship applications for the Fall 2024 semester.

All soldiers in the rank of Private to Staff Sergeant assigned to any Corps of Engineer unit located at the Parkhurst USAR Center are eligible to apply.

Two \$500 scholarships will be awarded. These scholarship funds will go directly to the individual soldier and may be used for tuition, books, equipment, or room and board.

Deadline to apply is 31 May 2024

For complete details please visit the 416th ENCOM Association website at

<https://416thencomassn.wildapricot.org/Scholarship>

Questions? Email encomscholarship@gmail.com, or call or text 708.942.4862



The 416th ENCOM Association is a 501(c)(3) non-profit whose mission is to support the soldiers, past and present, of the 416th Theater Engineer Command and its antecedents.